

At John Carroll University, we recognize the substantial investment families make when a student enrolls. Our hope is that every student finds John Carroll affordable. To that end, the Financial Aid Appeals Committee exists to consider formal requests for additional aid when a family feels that their unique situation has not been captured or accurately reflected through the federal financial aid process.

We ask that you complete this form and attach any appropriate documentation and detail so the Appeals Committee may best understand and act upon your request. The Committee will determine if using Professional Judgment will impact your FAFSA information and allow adjustments to your federal financial aid. Additionally, the Committee will consider, subject to your special circumstances and budget availability, whether additional institutional resources may be awarded. Filing this form does not guarantee an increase in your financial aid.

GENERAL CIRCUMSTANCES

Check all that apply and provide as much supplemental material as possible.

- ___ **Parochial/Private School Tuition.** Payments for primary or secondary education for siblings other than the student enrolling at John Carroll University or other siblings that will be in college this fall. Documentation must show amounts paid for the 2008 calendar year (January-December 2008). Note: information on other siblings in college and tuition paid for other dependents is already represented in the FAFSA needs analysis.

- ___ **Excessive Medical or Dental expenses.** Expenses should be those not reimbursed, covered by insurance or part of a medical savings plan. Documentation must show expenses that were **paid** in 2008. We cannot accept bills showing amounts due.

- ___ **Substantial change in the family financial situation.**
 - ___ Loss of job or recent retirement
 - ___ Salary reduction
 - ___ Decrease/loss of child support
 - ___ Decrease/loss of other benefits received
 - ___ Receipt of one-time (lump sum) payments received in 2008 (Note: Cannot be received in any other year)
 - ___ Separation/Divorce of parents after the FAFSA was filed
 - ___ Death of parent whose income is reported on FAFSA

- ___ **Other.** On a separate page, please detail any other special circumstances that have not been defined on this sheet that you would like the Appeals Committee to consider in re-examining your financial aid award.

Additional Documentation. Samples of supplemental documentation are listed where applicable. Please include as much detail as possible regarding your situation.

- Copy of unemployment compensation. Indicate when compensation began and the duration of the compensation.
- Copy of employment settlement, indicating employment severance payments.
- Copy of disability benefits.
- Copy of divorce decree, indicating alimony and/or child support as a result of divorce.
- Copy of institutional statements OR cancelled checks detailing the amount of payments made.
- Previous year tax returns if 2008 income was unusually high.

Please return this sheet along with any supporting documentation to the **Office of Financial Aid.**
Requests for additional and more detailed documentation may follow.

Student Name: _____	Parent Name: _____
Student ID: _____	Parent Phone: _____
Student Email: _____	Parent Email: _____
Signature/Date: _____	Signature/Date: _____