

COMMUTER STUDENT PROCESS TO ADD/CHANGE DINING PLAN

1. To add/change your meal plan go to www.jcu.edu/BannerWeb to login.
2. Once you have completed your login, select Registration & Academic Services, then **MyHousing**.
3. Select the ***Dining*** option on the Navigation bar on the left side.
4. To add a plan: View the proper time period and choose "Select New Dining Plan."
To change a plan: View your selected meal plan for the proper time period. You can change your Dining Plan after you click on the continue button.
5. At the bottom of the screen under "Edit my dining plan/purchase points for Fall 2010" use the drop down box to select your new dining plan.
6. Click the "Submit My Dining Plan Change".