



The JCU Career Center welcomes Leah Tremaglio '13

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FALL 2011
VOLUME 2

CAREER *buzz*



2011 JCU Student & Employer Networking Event

On Monday, Nov. 14, 2011, in the LSC Conference Room in the DJ Lombardo Student Center, more than 100 students put their networking skills to the test at the 2011 Student & Employer Networking Event. Representatives from more than 50 organizations registered to attend this event intended to help students by engaging them in conversation and industry knowledge. The Cleveland Clinic, Deloitte, Giant Eagle, Lubrizol, and the U.S. Attorney's Office were among the employer organizations in attendance.

There was no formal programming for the evening to maximize networking time. Non-alcoholic "mocktails" and light hors d'oeuvres were served to create a real-life event atmosphere that is commonplace for many business professionals. Business attire was required for students. Many students even brought business cards that they created just for the event.

This was the second year the JCU Career Center implemented a Student & Employer Networking Event. And while employer participation was slightly higher, student registration was up by almost 15 percent. The feedback from both parties was very positive. Employers continue to be impressed by John Carroll students. ★



JCU Center for Career Services
2563 South Belvoir
University Heights, Ohio 44118

(We are in the house to the right of the tennis courts, on the same side of the street as the football stadium!)



CAREER EVENTS:

The remainder of our events for the 2011-2012 academic year:

- Annual Career Fair – Thursday, Feb. 2, 2012
- Education Recruiting Day – Wednesday, April 18, 2012

If you represent an organization that would like to participate in any of these events or in other recruiting efforts, please contact Barb Koeth at 216.397.4431 or bkoeth@jcu.edu. Students can find more information and a complete list of career events in Career Connection.

Fall 2011 On Campus Interviews

This fall semester 45 different companies came to John Carroll University to conduct on campus interviews. Twenty-seven of these companies attended our Meet the Recruiters Event on Wednesday, Oct. 12. The event gave students a chance to meet recruiters before their on-campus interview day and to learn more about the companies and the available opportunities. Recruiters were looking for candidates from all majors for both internships and full-time, entry-level positions. As a result of the event, many qualified candidates were interviewed on campus.

The remaining companies to come to campus this fall are ABF Freight System, JPMorgan Chase, Sherwin-Williams, and The Cleveland Clinic. The spring 2012 on campus recruiting season begins in mid-February after the Annual Career Fair on February 2, 2012. Students can view the On-Campus Interview schedules in their Career Connection accounts at any time. ★

The JCU Career Center Welcomes Leah Tremaglio '13, Writing Consultant from the Writing Center



Can you tell us a little about yourself?

I'm a junior English major, seeking an Ohio teacher license in A.Y.A (Adolescent/Young Adult). I've been working in the Writing

Center for three semesters and one day I hope to become a high school English teacher. In my free time I enjoy movies, music, shopping, and playing the piano.

Can you explain the collaboration between the Writing Center and the Center for Career Services?

The Career Center wanted to provide students with an opportunity to focus specifically on

grammar and organization in their graduate school essays, cover letters, and resumes. I'm spending time in the Career Center so that students have the convenience of the service the Writing Center provides while looking to improve their resumes and other documents.

Which students should come and see you?

Any students with career-related materials who would like some extra assistance organizing their thoughts; need help with grammar, mechanics, and punctuation; or would like some general feedback on their documents.

How do students make an appointment to meet with you?

Students can make an appointment with me by calling the Writing Center at 216-397-4592. ★

Fall Sophomore Check-Ups

by Rachel Zaccardelli '11, '13G, JCU Career Center Graduate Assistant

This fall, the Career Assistant Interns conducted sophomore check-ups for the third consecutive year. The "check-up" appointments serve as an introduction to the JCU Career Center and our number of services as well as a chance to "diagnose" which resources and services would most beneficial to the student at that point in their career journey. Because they are in such a transitional stage, we feel that we are able to reach sophomore students most effectively during this time. Whether a student wants to pursue a graduate degree, find the right academic major, secure an internship, or look for their first job or internship, the Career Center is able to assist. Whatever a student's goals may be, we can help them plan for their futures accordingly.

This year, the sophomore participation rate is the highest it has ever been. More than 300 sophomores have attended their appointments so far, which is a substantial increase from previous years. Many sophomores said the check-ups were very beneficial, and quite a few even made appointments for follow-up meetings. In an email to Taylor Horen '13, one of our Career Assistant Interns, sophomore Allison Schulze '14 wrote "Thank you for the meeting. It was very informative and I plan on scheduling meetings at the Career Center."

We look forward to next year's check-ups with the class of 2015 and are eager to assist even more students in their career development goals. ★

Save The Date: JCU Annual Career Fair – February 2, 2012

The 2012 John Carroll University Annual Career Fair will take place on Thursday, Feb. 2, 2012, from 4:30 to 7 p.m. in the Dolan Center for Science and Technology. Every year, more than 100 organizations and 700 students attend, making it the largest JCU Career Center-sponsored event of the year.

Organizations representing many different industries attend, looking for students and alumni for internships, part-time, full-time, entry-level, experienced, and volunteer opportunities. On campus interview dates

are scheduled as a follow up when an employer meets many qualified candidates at the fair.

Now is a great time for students to begin preparing for the Career Fair. They can:

- Visit the Career Center for help with creating/updating resume (include most recent volunteer projects, internships, student organizations, etc.).
- Buy a business suit and get it tailored (this would be a great holiday gift for your student, hint hint).

• Practice their "elevator speech" on friends and family (roughly 30 seconds, include your major, interests, clubs/organizations, career plans, etc.).

• Starting in January, view the list of organizations on Career Connection and research those of interest.

Career Fair registration is now open! If you are interested in attending the Annual Career Fair as an employer, please visit jcu.edu/careercenter/employers for more information. ★



Stilwell Scholarship for Outstanding Performance in Internship

John Carroll University is pleased to award two Charles J. Stilwell scholarships, each \$4,000, to undergraduate students who have completed an academic internship during the 2011-2012 academic year and have been recognized by their employers as having provided outstanding performance.

Charles J. Stilwell became a member of the Fenn College board of trustees in 1927. Fenn College has since been acquired by Cleveland State University. In 1946, he was elected chair of the board, an office that he held until 1960, when he was elected a life trustee. The Charles J. Stilwell Scholarship was established in the Combined Fund of the Cleveland Foundation upon his death in 1972. In May 1975, this fund was increased substantially by a gift from the trust of Edna D. Stilwell.

Applications for the 2011-2012 scholarships must be submitted by April 20, 2012, to Joan Coyne at the JCU Career Center. The application and eligibility requirements can be found at www.jcu.edu/careercenter. Questions may be directed to Joan Coyne at jcoyne@jcu.edu. ★

To learn more about the Center for Career Services visit

WWW.JCU.EDU/CAREERCENTER

Is Your Student Thinking About Grad School?

Graduate school can provide an opportunity to specialize in an academic discipline of interest. It also provides education needed for many professions. The same skills and preparation that make a good job candidate also make a good graduate school candidate.

Your student should keep in mind that assembling and completing materials to support their graduate school application takes time and planning. Each institution and each program within each institution will have different admission requirements and deadline dates. The application process is not as consistent as in undergraduate programs, so start early and keep good records.

Assembling and completing materials to support your application takes time and planning. Your student should be organized and pay close attention to deadlines! Requests to appropriate offices for transcripts, reference letters, and test scores

should be made several weeks in advance of deadlines to avoid last-minute panic.

APPLICATION TIMELINE

Many graduate programs have a multi-faceted application process. Here are a few tips to help your student plan and manage his or her application:

- **Research** field(s) of interest, programs, schools (allow 1-2 months, or more)
- Create/update **resume** (allow 1-2 weeks to create, have critiqued, and revise)
- Request **letters of recommendation** (give recommender roughly **one** month)
- Develop a **personal statement** (allow **three** weeks to **one** month)

• Standardized test preparation:

- Study at least **two** months in advance and become familiar with test material
- Schedule your test for at least **three** weeks before you plan to submit your application
- Be sure to schedule your exact test date about **three** weeks before so that you are not closed out

- Request **transcripts** (processing by the Registrar's Office takes up to **one** week)

The Career Center can help! We have appointments available to help with researching schools and programs. We can also provide feedback on essays/personal statements and resumes. In addition, hard copy resources are available in the Career Center Resource Library with inside tips on getting into a variety of post-graduate programs. ★

Fall Gong Ceremony

If your student is graduating after the fall semester, we invite them to participate in our Gong Ceremony tradition! Any graduating student who has accepted a job, has been accepted into graduate school, or is committing to volunteer/military service is invited to hit the gong and receive a gong t-shirt. On Dec. 7 from 12:30 to 3:15 p.m., the gong will be in front of the Administration Building facing the Dolan Center. Anyone unable to make this date and time is invited to hit the gong at the Career Center anytime during regular office hours. All friends and family are invited to watch gong-hitters! Visit jcu.edu/careercenter for the location of the upcoming fall gong ceremony.



Who Am I And What Am I Passionate About? Where Am I Needed In The World? How Do I Get There?

It is the mission of the Center for Career Services to be your student's top resource in helping discover and evaluate the answers to these questions. Our Career Education courses can help do just that. Space is still available in the spring semester classes. Please refer to the Undergraduate Bulletin for more details or visit the course offerings online [HERE](#).