

Student Hiring Policy For Sponsored Projects

As with any other student hire, paperwork must be filed with the Assistant Director in Financial Aid during the school year. Summer hires are processed directly through Payroll. The Director of Sponsored Research should be copied so a record can be kept in the grants file. Students working on sponsored projects should be paid in accordance with the existing University pay policy. Exceptions should be approved in writing by the Vice President for Finance & Administrative Services.

(See also Student Pay Rate Approval Form.)