

Meeting Minutes  
Staff & Administrator Council (STAD)  
March 21, 2007  
Room AD 48

Attendance: Deanna DePenti, Suzanna Krupa, Rosemary Oldenburg, Sue Gregg,  
Kyle O'Dell, Bea Stofcho, Rory Hill, Carrie Huszczo, Heather Losneck,  
Geri Cahill, Kevin Hatgas

Guest: Mr. Nick Santilli from the University Budget Committee

The meeting was called to order at 1:35pm

Mr. Santilli was very open in discussing what has been going on with the University Budget Committee and how some of the new procedures they have begun to implement across the campus stand to help out a great deal with regard to identifying where excess spending is and where it might be more beneficially spent.

Mr. Santilli described a template that is being put in place via Banner and is tracking certain expenditures across campus. Eventually the plan is to have this program monitoring all spending areas of the university to better pinpoint the spending and how we can best utilize university funds. The whole idea behind this procedure is "Accountability and Transparency" so that everyone working at the university has the same picture of what is going on financially per the request of Father Neihoff. Once fully active, this procedure will be placed on a university intranet site so that anyone can take a look at any time and see where the university stands with regard to revenue and expenses. The program will contain a couple of years of comparison data so we can see where we have come from and get a more clear picture of where it is we want to go as a community. Not only will this program track finances, but it will also track class sizes and compare them to schools like us so we can more accurately see where our attention needs to be put in order to keep up with other universities similar to ours.

#### UPG

The UPG is currently working with the design group Sasaki to develop the future look and function of the university as it relates to our own community and the communities outside of our property line. After Easter break, Sasaki will be on campus to conduct meetings with various groups around campus to gain further input from us regarding what we as a community think we need to advance and what here on campus merely needs to be restructured for the maximum benefit of all. It's a very exciting time for the university as we move forward.

#### Website

The STAD website has finally been designed and is in the process of being populated with information before the address is given to the community.

Handbook

They are still working on ideas for community service for employees. While nothing is solid at this time, community response is strong.

Events

Discussion has begun on the idea of a summer all-employee picnic.

The meeting adjourned at 3:00pm

Respectfully Submitted,  
Carol Clark