

Admission

Part-Time Students

The university welcomes students interested in attending day or evening classes on a part-time basis (11 semester hours or fewer) and provides special pre-admission counseling and extensive academic advising as well as other services to meet part-time students' needs.

Admission of all part-time undergraduate students occurs through the Office of Transfer and Part-Time Student Admission (216-397-4257); an application form and schedule of classes will be sent upon request. Students are encouraged to consult with the Office of Transfer and Part-Time Student Admission about transfer of credit from other colleges and the possibility of earning advanced credit through CLEP examinations (see page 24). Transfer guides for Lakeland, Cuyahoga, and Lorain County Community Colleges are available upon request. Qualified students with a high school diploma or GED equivalent who wish to take courses on a part-time basis may also inquire at this office.

Students transferring from community colleges or other universities must meet the requirements specified on pages 19-20 in the section on transfer students. After notification of admission, transfer students are sent a list of all courses accepted and the corresponding number of credits awarded.

Students interested in attending on a part-time basis are directed to the cost schedule for undergraduate courses (see page 25). Students accepted for admission for the fall semester are required to submit a \$50 non-refundable tuition deposit at the time of registration.

Financial aid may be available for part-time students. The Ohio Part-Time Student Instructional Grant and Federal Pell Grants (full and part-time students) and Federal Stafford Loans (subsidized and/or unsubsidized loans for students enrolled for at least six hours per semester) are available to those qualifying students demonstrating financial need who file the Free Application for Federal Student Aid (FAFSA) and notify the John Carroll Financial Aid Office. The unsubsidized Stafford Loan requires no demonstrated need. Students applying for Federal Pell Grants and/or Stafford Loans (subsidized and unsubsidized) must meet appropriate application deadlines. Finally, many employees return to school with the help of their employers through corporate tuition reimbursement programs. It is advisable to check with the respective corporate benefits officer for information regarding tuition assistance. Refer to the Financial Aid section of this *Bulletin* for additional information (see pages 28-36).