

Admission

Readmission

Students in good standing who have been absent from any of the undergraduate colleges less than a calendar year and have not attended another university during that time may be readmitted under the same status. These students should apply to the Registrar's Office for a permit to register and to their dean or advisor for academic counseling. Students who have been absent from an undergraduate college a calendar year or more or have attended another college or university during the period of absence are required to apply formally for readmission. Students who have been out of college for one year or more must present a *Health Certificate* at the time of application.

Students petitioning for readmission who have attended other colleges or universities must submit to the Office of Transfer and Part-Time Student Admission official transcripts from such schools before application for readmission will be considered by the Committee on Admission.

Students are held to degree and curricular requirements in force at the time of their readmission. If absence from the undergraduate college amounts to five or more years, the case for readmission will receive a special review by the Committee on Admission. Readmission, if granted, is on terms determined by this committee. At a minimum, a year of residence is required.

Reinstatement

Students under notice of dismissal from any of the undergraduate colleges are excluded from the university and are ineligible to apply for readmission until the lapse of one semester and summer.

Students who wish to be considered for reinstatement after the expiration of one semester and summer must submit a written petition to the Committee on Admission. This petition should include the following:

1. Explanation of probable reasons for the scholastic deficiencies.
2. The manner in which the intervening time has been spent.
3. Reasons why favorable consideration for reinstatement should be given.

Students who have attended other colleges or universities following notice of dismissal from any of the undergraduate colleges of John Carroll University **must present official transcripts from the institution attended before the Committee on Admission will consider the petition for reinstatement.**

Students dismissed from the university or those who left on probation must submit their applications for readmission by August 1 for the fall semester and by December 1 for the spring semester.

Students who have been dismissed may not enroll in any division or register for courses in any session of the university.

Reinstated students must register for an appropriately reduced course load and earn the quality-point average specified by the committee at the time of reinstatement.

Students who fail to meet the requirements set forth by the committee during the semester following reinstatement will be dismissed. Students who are reinstated must sign a letter of agreement to the conditions of reinstatement established by the Committee on Admission. In matters of reinstatement, the decisions of the Committee on Admission are final.

Students who have been dismissed a second time may not apply for further reinstatement.