

Boler School of Business

Student Classifications

The Boler School of Business offers full-time and part-time programs. Students are classified as degree-seeking or sequence students, depending on the program in which they are enrolled. Sequence students are classified as part-time.

Applying for Admission

All potential students seeking undergraduate admission to the university apply through the Office of Admission.

Degree-seeking applicants must petition for admission to the Boler School after accumulating 45 semester hours of college credit. Applicants must have an average grade of C or higher for all course work completed at John Carroll University. In addition, applicants must have completed at least the following four courses from the Boler School of Business with an average grade of C or higher: AC 201, BI 106, EC 201, and EC 205. If the applicant transfers some or all of these courses to John Carroll from other institutions, then a minimum of a C average must be attained in at least 9 hours of course work completed in the Boler School of Business.

Students enrolled in the College of Arts and Sciences should complete a declaration of intent to major in business and submit it to the dean's office of the Boler School. Applications are handed out at a seminar conducted each spring by the staff of the Boler School. Such action must be taken in conjunction with the first counseling appointment of the second semester of the sophomore year. After reviewing credentials, the Boler School will advise students that they are (a) accepted, or (b) deferred, or (c) ineligible.

Students unable to satisfy requirements for admission as degree candidates, but exhibiting ability to do college work at the junior level, may accumulate no more than a total of 30 credits in courses offered by the Boler School prior to being admitted as degree candidates. However, no credit received may be counted toward a degree until all admission requirements have been fulfilled.

Students transferring from other approved colleges and universities must satisfy the general university regulations governing transfer students. All transfer applicants are accepted into the College of Arts and Sciences, and the assistant dean of the Boler School of Business will evaluate transfer credit before approving acceptance into the Boler School.

Sequence applicants in business (post-baccalaureate students seeking knowledge in specific fields) should apply to the Office of Part-Time Admission (397-4257) for direct acceptance to the Boler School. Applicants should:

1. Complete the application form and return it to the Office of Part-Time Admission.

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2. File with the Office of Part-Time Admission official transcripts of previous high school and college work. College graduates need file only transcripts from the college which granted the most recent degree.
3. After all credentials have been filed, meet with the assistant dean of the Boler School of Business for advising.