

INSTITUTIONAL BIOSAFETY COMMITTEE REVIEW

MEETING MINUTES

Meeting Date: Friday, June 5, 2026
Time: 12:00 pm Eastern Time
Location: Zoom Teleconference
Institution: John Carroll University, University Heights, OH
Principal Investigator: Pamela Vanderzalm, PhD
Project: John Carroll University, JCU-002
Meeting Type: Continuing Review of Project and Site
Title: Invertebrates Research

1. Call to order:

The Meeting was called to order at 12:20 pm Eastern Time.

2. Introductions and orientation:

Introductions were made and the Chair oriented members to the meeting procedures.

3. Declaration of quorum:

Four voting members were present, including two local members unaffiliated with the institution. Also present were two Institutional Representatives and IBC Services staff. The Chair declared that a quorum was present.

4. Conflict of Interest:

The Chair requested that voting members report any conflict of interest regarding this meeting. No conflicts of interest were reported.

5. Public posting:

An Institutional Representative confirmed that notice of the meeting was publicly posted. No public comments were received by the site or the Committee regarding this review.

6. Approval of previous meeting minutes:

Minutes Approved - YES: 4 NO: 0 ABSTAIN: 0

7. Review of proposed research:

The Chair provided an overview of the project.

The Chair provided an overview of changes since the last review.

8. Determination for biosafety level and period of IBC oversight:

The Committee previously determined that **BSL-1 containment facilities and practices** are required for the research. The Committee reaffirmed this determination.

The Committee previously determined that **IBC oversight will continue as long as the research is active** at the institution. The Committee reaffirmed this determination.

9. Vote on project:

The Committee voted for following determination on the Project:

X	APPROVED
	CONDITIONALLY APPROVED
	TABLED
	DISAPPROVED

DETERMINATION VOTE - YES: 4 NO: 0 ABSTAIN: 0

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10. Review of proposed facilities and practices

The Chair provided an overview of the arrangement for the facilities and practices.

Points of Discussion:

1. The Principal Investigator confirmed that gloves are not worn, as this research does not present an infection risk. The Committee found this to be acceptable, and recommended that site documents be revised accordingly to reflect this determination.
2. The Principal Investigator confirmed that, in accordance with the revised Ohio EPA guidelines issued in September 2025, all biohazardous liquid waste designated for drain disposal must be treated with a 15% solution for a minimum contact time of 30 minutes prior to disposal.
3. The Principal Investigator confirmed that flasks containing flies are appropriately labeled.
4. The Committee recommended that the orange flaps on plumbed eyewash stations always remain closed to avoid contamination.

11. Site responsibilities:

The Chair reviewed training and communication requirements for maintaining IBC approval with the Principal Investigator.

12. Vote on the site:

The Committee voted for following determination on the Site:

X	APPROVED
	CONDITIONALLY APPROVED
	TABLED
	DISAPPROVED

DETERMINATION VOTE - YES: 4

NO: 0

ABSTAIN: 0

14. Advice to Institution: None.

15. Meeting adjourned: The meeting was adjourned at 12:32 pm Eastern Time.

16. Post-Meeting Notes: None.

Documents Reviewed:

Agenda

Invertebrate Project Summary and SOP, updated 5-21-2026

Transgenic worm strains-Lissemore, dated 04-27-2026

Site Map, Dolan Science Center Floors 1-3, dated 05-12-2026

Site Inspection Checklist, BSL-1 and BSL-2, dated 04-28-2026

Site Inspection Checklist Autoclave Addendum, dated 04-28-2026

Photos, JCU-002, dated 05-12-2026

Vanderzalm Stocklist, dated 5-20-2026

Biohazard Sign, Caenorhabditis, dated 03-16-2026

Biohazard Sign, Drosophila, dated 03-16-2026

Biosafety training log-Vanderzalm Lab, dated 04-30-2026

Biosafety training log-Lissemore Lab, dated 04-30-2026

CRRF, dated 01-12-2026

Prior Meeting Minutes, Initial, dated 04-19-2024