

## **Staff Recognition and Community Building Committee Meeting April 12, 2016**

### Upcoming Events

- Administrative Assistants' Day – April 27
  - Thank you cards signed by Staff Council Members
    - Eric to request full list of administrative assistants (full and part time)
    - Eric to review who owns Administrative Assistants Day
    - Eric to create postcards
- Bario – May 6, 2016
  - 11:30 am. – 2 p.m.
    - Staff 11:30 a.m. – 1 p.m.
    - All campus starting at 1 p.m.
  - \$8 for two tacos
    - Staff purchase any other items
  - Eric to request list of current staff & tickets (May 2)
  - In front of Grasselli Tower on Admin Drive
    - Megan to do work order
- Gladiators Game – May 13
  - \$5 each – 129 tickets
- Ice Cream – East Coast Custard – May 25
  - Megan to contact East Coast Custard
- Picnic under the Tent – June 20
  - Change up the menu
    - Committee members will look for outside proposals
- Monthly Happy Hours
  - April 28
  - May 19
  - June 23
  - August 3 (Athletic Happy Hour)

### Recognition Program

- Deadline to nominate – April 30
- Committee Meeting – May 5 @ 1 p.m.
- Staff Council Exec – May 11 @ 2 p.m.
- Presentation – May 25 @ 2 p.m.