Integrative Core Committee Minutes
Monday, October 25, 2021 2:00-3:15 p.m.

John Carroll University Integrative Core Committee:
Voting Members
Peter Kvidera, Director (EN)
Mike Setter, Natural Science (CH)
Sean Chaplin, Issues in Social Justice (SOC)
Matt Berg, Engaging the Global Community (HS)
Kristen Tobey, Theology & Religious Studies (TRS)
Karen Gygli, Creative & Performing Arts (EN)
Tom Pace, Writing & Written Expression (EN)
Santa Casciani, languages (CMLC)
Andy Welki, Quantitative Analysis (EC)
(also BSOB representative)
Colin Swearingen, Social Sciences (PO)
Maurice Emelu, Humanities (COM)
Simon Fitzpatrick, Philosophy (PL)
Jean Feerick, Link Courses (EN)
Jackie Schmidt, Oral Presentation (COM)

Ex Officio Members:
Todd Bruce, Director of Assessment
Bonnie Gunzenhauser, CAS Dean
Rodney Hessinger, CAS Interim Associate Dean
Mike. Martin, CAS Associate Dean
Michelle Millet, Director, Grasselli Library
Nevin Mayer, Coordinator of Instruction, Grasselli Library
Michelle Reynard, Registrar
Laura Atkins, Student Success
Carlo DeMarchi, Asst. Dean, Academic Advising

Voting Members Present P. Kvidera, M. Berg, M. Setter, S. Fitzpatrick, J. Feerick, S. Chaplin, S.Casciani, A. Welki, M. Emelu, T. Pace, J. Schmidt, K. Gygli **Ex Officio Members Present:** C. DeMarchi, R.Hessinger, T.Bruce , M.Reynard; **Special Guests**: C. Bruce

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Documents distributed prior to the meeting:

A. Agenda

1. Reviewed Minutes
Meeting minutes from the previous meeting were reviewed and approved.

2. University Curriculum Committee
C. Bruce met with the committee to discuss the proposal of a University Curriculum Committee. This idea came about during Spring Semester (2021) in CAP, and it now charged with creating such a committee. The original charge of CAP was to continue review of curriculum of the university, department and Core Committee. This new committee would review all new degree programs. The structure of the committee would be faculty and ex-officio members., and possible four subcommittees: Boler Curriculum Committee, CAS Curriculum Committee, UDP and Core Committee. In reviewing software to support this committee (as a one stop workflow), the committee is recommending Course Dog. It is currently being used by the Registrar's office for scheduling and its workflow capabilities make it attractive. If adopted, it would replace OnBase for core applications.

A question arose as to what the reporting structure of this committee would be. Currently that is not known. They are still looking at possible reporting structures. Question as where graduate courses would live – each under their own college.

Staffing for the committee would be worked out with the faculty. The current thinking is that CAP would go away. Points were made that the current faculty numbers would be shrinking with the retirement initiative. Ideally each department would be represented on the committee; would refrain from asking the Chairs. The committee should be made up of faculty only, (at least only voting members, as it might go against the faculty handbook.) CAP is not mentioned in the faculty handbook, only in the constitution. CAP is waiting to hear back from the faculty committee on this. C. Bruce indicated that she would keep the committee apprised of developments of this committee.

3. Course Renewals:
The committee reviewed and discussed the following renewal applications:

a. ER 120: Poverty and Social Entrepreneurship - ISJ. The committee was wondering if this course would address the causes and inequities of social injustices. J. Schmidt assured the committee that it looks at the history of the social issue; the text book they use in the course if outstanding in educating the students. The course is a case study approach which looks at the nuances of social injustices and then the students apply it to the organization they are using. The committee vote:

Proposal	Vote
Renew ER 120: Poverty and Social Entrepreneurship for ISJ	**YES – 12** **NO – 0** **AB – 0**

b. ER 304: Social Entrepreneurship– ISJ: The committee discussed the application and had questions about the research requirement of the course – they noted that the secondary research was not specific enough. The committee members thought that research aspect of the course needs to be better articulated on the syllabus and in the assignments, and that the social injustices need to be better articulated. J. Schmidt clarified that the text book does a great job in doing so. J. Schmidt also commented that this course has two prereqs; the committee felt that the instructor should articulate more clearly how these prereqs. serve as a foundation for this course. The committee voted to approve with conditions that the research clarification and social justice models need to be more clearly outlined.

Proposal	Vote
Renew ER 304: Social Entrepreneurship– ISJ – approve with conditions.	**YES – 12** **NO – 0** **AB – 0**

c. IC 122B: Japanese Calligraphy – CAPA. The committee commented this course is very popular and questioned whether "multiple forms of expressions" are met in accordance with the CAPA rubric. As this is a one credit course, it does not need to be "multiple". The committee voted:

Proposal	Vote
Renew IC 122B: Japanese Calligraphy – CAPA.	**YES – 12** **NO – 0** **AB – 1**

d. IC 122C – Japanese Ikebana – CAPA. The committee reviewed the application and expressed its concern it had with IC 122B – "multiple forms of expressions" – this course is a one credit course and it does not need to be "multiple. The committee voted:

Proposal	Vote
Renew IC 122C – Japanese Ikebana – CAPA.	**YES – 12** **NO – 0** **AB – 0**

4. Course Enrichment Grants:
The Committee reviewed the following enrichment grant requests:

a. PL 204: Informal Logic – requesting $101.92 – prizes for 6th graders who participate with the JCU students in class – behavioral based
b. IC 208: Food for the Soul/TRS 272: Soul Food & Food for the Soul – requesting $1000 – Field trip to restaurant Empress Taytu
c. HS 240: Spiritual Awakenings/TRS 322: Religious Enthusiasm – requesting $160 for transportation fees to Kirtland Temple
d. SC 335/PL 389: Prisons and Human Rights – requesting $100 for speaker
e. EN 225: Captives & Castaways (Linked course) – requesting $150 for tickets and parking for production at Great Lakes Theater (Playhouse Square)

After a review the committee voted to approve to fully fund all requests except (b), up to amount each requested. Regarding (b), the committee voted to fund $150 for transportation, to be consistent with other requests. This will leave a small amount in the budget in case the committee receives additional requests.

5. OnBase Update:
The director will contact Jim Kohan about progress on the updated OnBase application/renewal forms; he anticipates that the new forms will go live in the near future.

Meeting Adjourned: 3:18pm.