

## APPLICATION FOR TENURE / PROMOTION

**Name of Candidate:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Years at John Carroll (incl. current year):** \_\_\_\_\_

**Years in Tenure-Track Position (incl. current year):** \_\_\_\_\_

**Current Rank:** \_\_\_\_\_ **Years at Rank (incl. current year):** \_\_\_\_\_

**Action(s) Requested:** \_\_\_\_\_ **Tenure**  
 \_\_\_\_\_ **Promotion to** \_\_\_\_\_

**Tenure Dossier Submission** *(Note: Applicants must submit dossiers to department tenure and promotion committees by September 1 in the case of a fall decision, February 1 for a spring decision. Dept. tenure and promotion committees must forward dossiers, along with their recommendation and report, to the appropriate dean AND to the University Tenure & Promotion Committee by October 1 in the fall, March 1 in the spring. If any of these dates falls during a weekend, the deadline becomes the next weekday.)*

**To Department:** \_\_\_\_\_  
 (Date) (Signature of Dept. Tenure & Promotion Committee Chair)

**To Dean's Office:** \_\_\_\_\_  
 (Date) (Signature of Dean)

**To UTPC:** \_\_\_\_\_  
 (Date) (Signature of Chair, University Tenure & Promotion Committee)

ACTION TAKEN	RECOMMENDED	NOT RECOMMENDED	SIGNATURE	DATE
DEPARTMENT TENURE COMMITTEE				
DEPARTMENT PROMOTION COMMITTEE				
ACADEMIC DEAN				
CHAIR, UNIVERSITY TENURE & PROMOTION COMMITTEE				
PROVOST/ ACADEMIC VICE PRESIDENT				
PRESIDENT				