

This document is needed to satisfy your verification requirement. Please complete this form and return with all necessary documents. Visit our website www.jcu.edu/sefs for further instructions.

Student's Name: _____ JCU ID: _____
 Home Address: _____ City, State, Zip: _____

If you filed taxes you must verify 2021 taxable income, choose one of the three methods below to request your tax documents.

METHOD 1 Select the IRS retrieval process (IRS DRT) link through FAFSA on the Web.

1. Go to fafsa.gov and make a correction to your existing FAFSA.
2. In the Financial Information tab there will be an option to Link to IRS, if you qualify.
3. Follow the instructions and make sure to submit your correction

METHOD 2 Request TAX RETURN TRANSCRIPT through the IRS.

If you are married and have filed separately you need to request two transcripts, one for you and one for your spouse.

1. <http://www.irs.gov/Individuals/Get-Transcript>
2. Call 1-800-908-9946 request by the automated system.

METHOD 3 Submit your FEDERAL TAX RETURN.

1. Submit an exact SIGNED copy of the 2021 Federal Tax Return (including schedules) you submitted to the IRS. If you filed separately from your spouse, submit both returns.

If you are a nontax filer you must verify non-filing status, this document comes directly from the IRS. Use Form 4506T. Make sure to check "verification of non-filing" and enter year 2021. Skip Section A

A. Student Tax Filer Status

Tax documents refer to requesting a Tax Return Transcript from the IRS or submitting a signed, paper 2021 Federal Tax Return with all schedules.

Check one:	Note: If married but filed taxes separately, tax documents are required for both individuals
I used IRS Data Retrieval Tool & have not altered FAFSA tax figures. Submit all 2021 W2s & Sched Cs	Skip Section B
I have amended taxes for 2021. Attach signed 1040X, 2021 TAX DOCUMENTS and all W2 forms	Skip Section B
I have filed taxes and did not use DRT. Attach 2021 TAX DOCUMENTS and W2 forms	Skip Section B
I did not file a 2021 federal tax return.	Complete Section B and submit requested documents

B. Student Non-Filer Status

Non-filing is verified by requesting a "Verification of Non-filing" letter from the IRS. Letter must be dated on or after 10/1/22. Please visit www.jcu.edu/aid for detailed steps you must take to receive this document from the IRS.

Check one:

I filed a foreign income tax return for 2021. I have attached all W-2 forms, earning statements, and foreign tax returns. The chart below represents all earnings. I will provide additional documents as requested.
I did not, will not, and am not required to file a 2021 U.S. tax return. The chart below represents all earnings.
I was not employed and had no income from any source in 2021. Complete the chart below with N/A

LIST 2021 INCOME from all employers even if a W2or 1099 was not issued & submit "Verification of Non-filing letter" from the IRS.

Employer(s)/Source(s)	Was a W2/1099 Issued?	2021 Amount
	Yes / No	\$
	Yes / No	\$
	Yes / No	\$

I certify through my signature that I DID NOT, WILL NOT and AM NOT REQUIRED to file a 2021 Federal tax return. All income and earnings from 2021 are reported above.

Signature of Student Non-Tax Filer (sign manually with pen)

Signature of Spouse Non-Tax Filer (sign manually with pen)

C. Family Household/Number in College

List the people in your household, including:

- Yourself and your spouse if you are married;
- Your children (or spouse's children) if they will receive more than ½ of their support from you from 7/1/23 – 6/30/24 even if they do not live with you Include graduate students, but not children for whom child support is paid and this money is reported on FAFSA or foster children.
- All other members of your household, if they now live & will continue to live with you AND you provide more than ½ of their support from the 7/1/23-6/30/24.

LIST THE FULL NAMES OF ALL HOUSEHOLD MEMBERS from the above description (even those not in college) in the chart BELOW. List the name of the college and enrollment status for any family member that will be enrolled in a degree, diploma, or certificate program between July 1, 2023 and June 30, 2024. If you need additional space, attach a separate page.

First Name	Last Name	DOB	Relationship	University Name	Enrolled at least ½ time? If left blank we will assume NO.
			Self	John Carroll University	Yes / No

D. Marital Status

Marital Status of **STUDENT**. Check the status and where appropriate list date of status

Status		Date	
Please Check:		Month	Year
<input type="checkbox"/>	Never Married	N/A	N/A
<input type="checkbox"/>	Married		
<input type="checkbox"/>	Separated (no court action) and living apart		
<input type="checkbox"/>	Legally Separated/Divorced and living apart		
<input type="checkbox"/>	Widowed and not remarried		

E. Child Support

Was child support RECEIVED or PAID in the CALENDAR year 2021 for any member of your household? (check one)

YES complete the section below

NO skip to Section F

Please indicate how much of each type of income shown below was received or paid. **If the amount reported on this form conflicts with the amount reported on the FAFSA YOU WILL BE REQUIRED TO PROVIDE ADDITIONAL INFORMATION**

Amount of child support **PAID** in calendar year 2021 for children **NOT included on the FAFSA**. List name & age for whom this support was paid. If additional lines are needed, please attach a separate sheet.

				\$ DO NOT LEAVE BLANK
Name of Child		Age		
Name of Child		Age		\$ DO NOT LEAVE BLANK
Amount of child support RECEIVED in calendar year 2021 for ALL children reported on the FAFSA.				

F. Certification

By signing this certification, I/we confirm that all information reported on this form in support of the student's application for financial aid is complete & correct. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Signature of Student (sign manually with pen)

Date

Signature of Spouse (sign manually with pen)

Date

Student's Email Address

JCU will compare the FAFSA with information on this worksheet and other required documents, any differences will be corrected which may result in a change to the financial aid award. This form & documentation can be faxed to 216-397-3098 & should be returned within 15 days of receipt.