

2023-2024 Financial Aid Appeal



Student Name _____ JCU ID _____

At John Carroll University, we recognize the substantial investment families make when a student enrolls. Our hope is that every student finds John Carroll affordable. Eligibility for financial aid is based on 2021 income which may not be indicative of the family's ability to pay for the student's educational expenses. To that end, the Appeals Committee exists to consider formal requests for additional aid after an initial award is issued. John Carroll takes a holistic review of family's total financial circumstances in a calendar year through this process. We ask that you complete this form, attach appropriate documentation and detail the nature of your situation so the Appeal Committee may best understand and act upon your request. The Committee will consider, subject to your special circumstances and our budget availability, whether additional institutional aid may be awarded.

Please keep in mind:

1. The student must complete the FAFSA before consideration for this process.
2. Filing this form does not guarantee an increase in your financial aid package.
3. If your FAFSA was selected for federal verification, you must complete that process **before** your appeal can be reviewed.
4. When appealing based on drastic change to income submit 2022 & 2021 federal tax returns and document all income streams.
5. The committee cannot respond to anticipated changes. Loss of income must be have occurred.
6. Decisions of the Committee are final. Further appeals will not be honored unless new circumstances arise.
7. You are responsible for any balances owed while waiting for this application to be reviewed.

Check all that apply and provide as much supplemental material as possible.

Substantial change in the family financial situation. DATE change took affect ____/____/____. Submit a letter specifying your special circumstance. This letter should be detailed, quantified, include dates and third-party documentation. Document all revenue received since the event. If the event occurred in 2023 the committee may wait to review until after June 30th to ensure an accurate projection of income. If a comprehensive review is warranted, you will be requested to provide supporting documentation

- A wage earner became recently **separated from a job or retired for at least 10 weeks in 2023 or 2022.** Provide last pay stubs for both wage earners (verifying YTD), including the parent still employed.
- Currently receiving unemployment benefits and not returning to work. Submit unemployment paperwork.
- Drastic loss of child support or alimony in 2022 or 2023. Submit current and previous court order.
- Loss of untaxed income resulting in a substantial loss to total family income. Document loss/reduction of benefit.
- Receipt of one-time income in 2021 used for life changing events and not realized in previous or subsequent years.
- Recent death of parent **whose income was reported on the FAFSA.** Submit death certificate and 2021 Federal taxes.
- Separation/Divorce of parents **after the FAFSA was filed.** Submit court documents, 2021 Federal taxes and proof of parents' separate residence

___ **Extraordinary Parochial/Private School Tuition payments for siblings of the student who will not be enrolled in college.**

Submit documentation of tuition PAID in the calendar year 2021. The total must be excessive in relation to the family's income and the student must demonstrate substantial unmet need (when the payment is calculated through the federal formula) as determined by the FAFSA.

___ **Excessive Medical or Dental Payments in 2021 not covered by insurance or an FSA plan.** Submit proof of payment for out of pocket expenses or a copy of Schedule A of 1040. Do not submit bills, the amount paid by insurance or the amount covered by FSA.

___ **Unusual debt for educational loans (in repayment) paid by the family.** Submit proof of loans paid for the calendar year 2021.

___ **Other.** On a separate page, please detail other special circumstances that have not been defined on this sheet.

If additional documentation is required, you will be contacted by email. The process will be delayed or cancelled if all requested documents are not received. Questions? Contact enrollment@jcu.edu.

Parent Name _____ Parent Email _____

Parent Signature _____ Date _____

Parent Phone Number _____

If a student is deemed Independent for FSA purposes, the student should complete the above parent section

Please return this form with supplemental documents to:

John Carroll University, Student Enrollment and Financial Services
1 John Carroll Boulevard
University Heights, Ohio 44118
Phone 1-888-335-6800 Fax 1-216-397-3098

The Appeals Committee meets weekly and will contact you by phone or email with the results of the appeal once a decision has been made.