

Belda Fund Summer Stipend Application for Low/No Pay Internships –Summer 2023

The Belda Stipend is a competitive fund that reimburses students for expenses of low/no pay internships. The purpose of the Belda stipend is to offset potential financial challenges associated with completing internships. Again, this is a competitive process and funding is not guaranteed. The stipend may be adjusted depending on evaluation of applications. You may not receive the Belda and Lavelle stipends at the same time.

General Criteria

- Be currently enrolled as an undergraduate student. Not currently on a leave of absence.
- Internships must be registered in an internship course through JCU (can be 0 credit) either through the Center for Career Services (CE 199,199i, 102,103, or 104) or through a qualifying departmental internship.
- The internship MUST be taking place in the Fall semester, and the student must be enrolled in a Fall internship course (no exceptions).
- Internships must be unpaid or "low paid." Low pay internships are designated by student's demonstration in the budget expense sheet that the cost of completing the internship exceeds the compensation provided.
- Applicants that have received the Belda previously may apply, but applicants who have not yet received the Belda before will receive priority.

Proposal Essay

The proposal essay is a brief description of (no more than 3 double spaced pages, 12 point font) to allow students to share the potential impact this internship will have on their career future and how the stipend will support this experience. Essays will be evaluated based on the following areas:

- Quality of proposal (Grammar and spelling)
- Benefit and clear examples of substantive learning experience offered by doing this internship
- Fit with career, academic and personal interests
- Efforts taken in finding and securing this internship (Use of Career Center, Attending workshops, Networking etc.)
- Financial need and impact of Belda Stipend.

Reflection Process

If selected to receive the Belda, students will engage in reflective exercises throughout their internship. These reflections must be submitted by deadlines or the student may forfeit the funds provided by the Belda. More information on reflective assignments will be provided to students who are selected to receive the stipend.

Final Project

Students will submit a final project essay related to how the internship relates to the student's academic, career and future pursuits. These papers will be double spaced, 12 point font (more information will be provided).

Additional Information

- Students MUST be enrolled in courses at JCU for the semester following receiving the Belda fund.
- Belda is NOT intended as wage replacement. The purpose of the Belda fund is to offset expenses for low/no pay internships.
- Please see the Budget Proposal Sheet for expenses that can be included.
- Funding for the Belda stipend is competitive! Please complete and review your application materials carefully to ensure you are giving yourself the best opportunity at receiving the stipend. Funding is NOT guaranteed.
- The maximum amount you can receive through the Belda is \$1,000.
- If your application is missing something or needs to be amended, you will be contacted to do so. Please note that the deadline for complete applications still apply. Any incomplete/inaccurate applications still pending at the deadline will not be considered. Funds are dispersed in October.

Application Process

Students must submit the proposal essay and projected budget expense sheet including mapquest or google map for any costs associated with the internship including mileage, anticipated miles driven per week, parking, bus fare, etc. by the first deadline to the Belda Application Form online (link below).

Failure to submit these documents, receive a passing grade in the course, and complete the final project will result in the student having to pay back the full amount of the Belda stipend.

*Deadline to submit **projected** costs to be eligible for Belda Stipend:*

- **Deadline Summer 2023: Friday, May 19th, at 4:30 p.m.**
- **Awards announced: Friday, June 2nd**

Please [click here](#) to submit your application. Contact Logan Vess – LVESS@jcu.edu 216-397-4433 with any questions.