

This document is needed to satisfy your verification requirement. Please complete this form and return with all necessary documents. Visit our website, [www.jcu.edu/sefs/process-policies-and-forms/policies-and-forms/verification](http://www.jcu.edu/sefs/process-policies-and-forms/policies-and-forms/verification) for further instructions

Student's Name: \_\_\_\_\_ JCU ID: \_\_\_\_\_

Home Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

## A. Parent Marital Status

Marital Status of FAFSA parent as of today. Check the status and where appropriate list date of status. Parent refers to biological/adoptive parent. **If parent has remarried, answer questions about that parent and stepparent**

Check one:	Status	Date	
		Month	Year
	Never Married	N/A	N/A
	Married (student's legal parents)		
	Remarried (FAFSA parent remarried to stepparent)		
	Legally Separated/Divorced and living apart (either to legal parent or stepparent)		
	Unmarried, separated, or divorced but both legal parents living together		
	Separated from legal parent or stepparent (no court action) and living apart		
	Widowed and not remarried		

\*FA DDX is a computer matching program which provides authorized data from individual tax returns to the Department of Education. It is used while completing the FAFSA. If the information remains unaltered it is presumed verified and nothing further is required.

## B. Parent Tax Filer Status

Tax documents refer to requesting a Tax Return Transcript from the IRS or submitting a signed, paper 2022 Federal Tax Return with all schedules.

Check one:	<b>Note: If parents filed separately, 2022 tax return or tax documents are required for both individuals</b>		
	I have verified my tax information through the FA DDX* and have not altered any FAFSA tax figures		Skip Section C
	I have filed taxes and did not use FA-DDX*. <b>Attach 2022 TAX DOCUMENTS and W2 forms</b>		Skip Section C
	<b>ONE or BOTH PARENTS did not file a 2022 US federal tax return.</b>		<b>Complete Section C and submit documents</b>

## C. Parent Non-Filer Status

Check one:	
	I filed a <b>foreign income tax or relevant tax authority other than the IRS in 2022</b> . I have attached all W-2 forms, earning statements, and signed, foreign tax returns.
	I did not, will not, and am not required to file a 2022 U.S. tax return and under IRS or other relevant tax rules am not required to file a 2022 income tax return. The chart below represents all of my earnings. I have attached all W2s, 1099s and/or equivalent earning statements. <b>If a W2 was issued, it must be submitted</b>
	If I am a nonfiling, foreign non-filer (a US territory, commonwealth or foreign government) I will submit a verification of non-filing for 2022 from the relevant tax authority dated on or after 10/1/23
	I was not employed and had no income from any source in 2022. Complete the chart below with N/A.

### LIST 2022 INCOME from every source even if a W2, W2 equivalent or 1099 was not issued.

Employer(s)/Source(s)	Was a W2/1099 Issued?	2022 Amount
	Yes / No	\$
	Yes / No	\$
	Yes / No	\$

I certify through my signature that I DID NOT, WILL NOT and AM NOT REQUIRED to file under IRS or other relevant tax authority rules a 2022 income tax return. All sources and amounts of earnings, other income and resources that supported me for 2022 are reported above.

Signature of Parent Non-Tax Filer (sign manually with pen)

Signature of Parent Non-Tax Filer (sign manually with pen)

### D. Student Tax Filer Status

Tax documents refer to a Tax Return Transcript you request from the IRS or a signed, paper 2022 Federal Tax Return with all schedules.

<b>Check one:</b>	
	I have verified my tax information through the FA DDX * and have not altered any FAFSA tax figures. <span style="float: right;">Skip Section E</span>
	I have filed taxes and did not use FA-DDX* . <b>Attach 2022 TAX DOCUMENTS and W2 forms</b> <span style="float: right;">Skip Section E</span>
	<b>I did not file a 2022 US federal tax return</b> <span style="float: right;"><b>Complete Section E and submit documents.</b></span>

### E. Student Non-Filer Status

<b>Check one:</b>	
	I filed a <b>foreign income tax or relevant tax authority other than the IRS in 2022</b> . I have attached all W-2 forms, earning statements, and foreign tax returns. The chart below represents all of my earnings.
	I did not, will not, and am not required to file a 2022 U.S. tax return and, under IRS or other relevant tax rules am not required to file a 2022 income tax return. The chart below represents all of my earnings I have attached all W2s and 1099s or equivalents. <b>If a W2 was issued, it must be submitted.</b>
	I was not employed and had no income from any source in 2022. <span style="float: right;">Complete the chart below with N/A</span>

**LIST 2022 INCOME from every source even if a W2, W2 equivalent or 1099 was not issued**

Employer(s)/Source(s)	Was a W2/1099 Issued?	2022 Amount
	Yes / No	\$
	Yes / No	\$
	Yes / No	\$

**We certify through our signatures that student DID NOT, WILL NOT and IS NOT REQUIRED to file under IRS or other relevant tax authority rules a 2022 income tax return. All sources and amounts of earnings, other income and resources that supported me for 2022 are reported above**

\_\_\_\_\_  
Signature of Student Non-Tax Filer (sign manually with pen)

\_\_\_\_\_  
Signature of Parent (sign manually with pen) **\*\*REQUIRED\*\***

### F. Family Size

List the people in your parents' household including:

- Yourself and your FAFSA parents (including stepparent) even if you don't live with your parent. Do not include a parent who is not living in the household due to a separation, divorce or death.
- Your parents' other dependent children (even if they live apart because of college enrollment)
- Other people living with the family now. Only if the parent will provide more than half of their support from July 1, 2024 to June 30, 2025.

**LIST THE FULL NAMES OF ALL HOUSEHOLD MEMBERS from the description above**

First Name	Last Name	DOB	Relationship
			Self

### G. Certification

**By signing this certification, we confirm that all information reported on this form in support of the student's application for financial aid is complete and correct. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

\_\_\_\_\_  
Signature of Student (sign manually with pen)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent (sign manually with pen)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Email Address

\_\_\_\_\_  
Parent's Email Address

JCU will compare the FAFSA with the information on this worksheet and other required documents, any differences will be corrected which may result in a change to the financial aid award. This form and documentation can be faxed to 216-397-3098 or uploaded using the URL [https://admission.jcu.edu/register/verification\\_supporting\\_docs](https://admission.jcu.edu/register/verification_supporting_docs) and should be returned within 15 days of receipt. Do not email sensitive information