



**Department of Education|
The William P. Hoffman
Endowment for Professional Development**

Description and Guidelines

The William P. Hoffman Endowment for Professional Development is a memorial tribute to Dr. William P. Hoffman who was a professor in the John Carroll University Department of Education. He worked with the Educational Administration program from 1970 to 1980. The purpose of this endowed award is to recognize and support outstanding scholarship and leadership in education.

Dr. Hoffman was a well-respected educator in the greater Cleveland area who had a positive influence on several generations of junior high and high school students, classroom teachers, faculty members and graduate students. Prior to his service at John Carroll University, he served for 30 years in the Cleveland Public Schools as a secondary teacher, building administrator and assistant superintendent. He was especially appreciated by his students and colleagues for his friendly nature, his advice to struggling students and teachers, and his knowledge and leadership. It is hoped that his remarkable insights, enthusiasm and wisdom will be carried on by the future educators who receive the award on the basis of their significant contributions to all the people whose lives they touch as well as to the field of education through their leadership, scholarship and service.

Requirement

- Must be enrolled as a Teacher Education undergraduate or enrolled as a graduate student in Education
- Applicants must have a grade point average of 3.0 or higher
- Current resume
- Presentation or research proposal. Include the proposal submitted to present along with documentation of acceptance.
- Brief description of why this conference or research project was selected and how participation will support your professional growth and demonstrate leadership in your education field (150 words or less). Include a description of any use of technology.
- Letter of support from the faculty member sponsoring your work

The selection process

The deadline for applications and supporting documentation is **Friday, March 1, 2024**.

The selection committee includes the Chair and a faculty member from the Department of Education. Finalists will be selected on the merit of their application.

Recipient(s) of the award will be notified before the end of spring semester and presented the award at the spring Department of Education Awards Banquet.



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Award Application**

The W.P. Hoffman award recognizes an outstanding senior or graduate student in the Department of Education who demonstrates leadership, scholarship and service. The purpose of the award is to support professional development and research in the field of education. The recipient(s) can receive up to \$1000 to support scholarly research or presentations at a professional conference in the field of education.

Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email _____ Cell Phone Number: _____

Current GPA _____ Cumulative GPA _____

Title of Research Proposal:

Name of faculty member supporting your work: _____

Completed applications must include

1. Application form
2. Current resume
3. Presentation or research proposal. Include the proposal submitted to present along with documentation of acceptance.
4. Brief description of why this conference or research project was selected and how participation will support your professional growth and demonstrate leadership in your education field (150 words or less). Include a description of any use of technology.
5. Letter of support from the faculty member sponsoring your work.

All applications and supporting documents are due by **March 1, 2024**. Recipient(s) will be notified before the end of spring semester